

# **SUSSEX COUNTY AIRPORT ADVISORY COMMITTEE**

Meeting Minutes  
November 19, 2014

## **Opening:**

The regular meeting of the Sussex County Airport Advisory Committee was called to order at approximately 6:02 p.m. on November 19, 2014, at Sussex County Emergency Operations Center, by Chairman, Gus Croll.

## **Advisory Committee Members Present:**

Honorable Sam Wilson, County Council      Todd Lawson, County Administrator  
Mike Izzo, County Engineer      Melody Booker-Wilkins, Economic Development  
Garrett Dernoga      Rick Garner      Larry Kelley      Jeff Reed      Mark Ryan  
Richard Wilson

Jim Hickin, Sussex County Airport (Non-member)

## **Advisory Committee Members Absent: None**

### **1. Approval of Agenda**

A Motion was made by Garrett Dernoga, seconded by Rick Garner, to approve the agenda as distributed. The agenda was unanimously approved by consent.

### **2. Approval of Minutes**

A Motion was made by Garrett Dernoga, seconded by Mike Izzo, to approve the minutes of the June 25, 2014 meeting. The minutes were unanimously approved by consent.

### **3. Declaration of any letters, opinions or other guidance from outside the Advisory Committee presently or in the past**

There were no declarations or letters presented.

### **4. Wings & Wheels Update**

Public member, Linda Price updated the committee on the Wings & Wheels event that was held in October. Linda stated that overall the event was a success despite the weather in the morning. Aviation Education day was also successful as 109 students were in attendance.

### **5. Wildlife Management Update**

Jim reported that the deer population remains around a dozen and will be implementing a deer roundup next week.

## **6. Airport Update**

Jim Hickin discussed updates on the following projects:

- 1- Industrial Park Projects- Nanticoke Avenue grading has not been done and will probably be a Spring project.

Comcast is almost finished running their internet lines through the industrial park.

- 2- Airport Project discussion included- Runway Extension Package Two; REIL Lights; Instrument Approaches; MALS update; Electrical Vaults; proposed Apron Expansion project, which included a drawing to obtain input from the committee of their input on the project. Todd Lawson informed the committee about future upgrades for the Terminal Building lobby, which includes painting, cleaning, and new signage.
- 3- The marketing plan for the airport is still underway and is still under Task 1 at this time.
- 4- Larry Kelley inquired as to if anyone had met with FEMA regarding the airport's involvement with the recovery process should there be an emergency such as a major hurricane and how it would be handled. It was stated there had been exercises at the Emergency Operations Center in the past relating to this issue. It was suggested to invite Joe Thomas, EOC Director, to one of the future meetings to discuss this topic.
- 5- Todd Lawson introduced Melody Booker-Wilkins, Director of Sussex County Economic Development, to the committee.

## **7. Public Comments**

There were no public comments.

## **8. Next Meeting Date**

The next meeting will be held on Wednesday, January 28, 2015 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Sam Wilson, seconded by Richard Wilson. The meeting adjourned at 6:59 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Sussex County Airport